# Constitution checklist

This is not intended to be a complete list but covers the main points that are relevant to governance matters.

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| **Item** | **Y** | **N** | **In part** |
| Legal niceties |  |  |  |
| Objects or purposes |  |  |  |
| Structure and rights |  |  |  |
| Annual meeting |  |  |  |
| Powers of the organisation |  |  |  |
| Powers of the board |  |  |  |
| Duties of officers or trustees |  |  |  |
| Structure and rights |  |  |  |
| Annual meeting |  |  |  |
| Financial statements |  |  |  |
| How the board is formed |  |  |  |
| Disputes |  |  |  |
| Winding up provisions |  |  |  |
| Board meetings |  |  |  |
| Committees |  |  |  |
| Indemnity |  |  |  |
| Any SportNZ requirements |  |  |  |
| Up to date, plain language |  |  |  |