**NEW ZEALAND PONY CLUBS
ASSOCIATION (INC)**

Announcement for NZPCA Board Members

 Salary – Unpaid

Youth Equestrian needs You.

Pony Club is where tomorrow’s Kiwi equestrian heroes begin their journey. Pony Club is the youth Equestrian organisation of New Zealand. The Board in the last 24 months has:

* + Instigated the Sport NZ Governance Mark programme for Boards.
	+ Signed MOUs with other major equestrian organisations clearly setting out the position of Pony Club within the equestrian market;
* Undertaken a review of NZPCA competitions and instigated a series of initiatives designed to rejuvenate and grow participation while maintaining the premier profile of NZPCA Championships;
* Put in place a major review of the development pathway for coaches at NZPCA and instigated new programmes to allow coaches access to modern coaching practices and qualifications;
* Developed and introduced Health and Safety processes in a user-friendly form;
* Introduced a Riders Council so that the users of the organisation have a voice at Board level.

The Board of New Zealand Pony Clubs Association is looking for two appointed members to help continue the dynamic growth of the organisation to ensure it delivers all that is great about Pony Club in a way that meets the needs of the young riders of 2017 and beyond.

Candidates will need to have at least most if not all of the following:

* Previous Board experience ideally in a commercial setting or with a Sporting Organisation;
* Ability to communicate with a diverse target audience from children 8-12 years old to the Baby Boomer generation, from Generations X, through Y to Z;
* Good financial skills including experience of current business accounting practices and procedures;
* Possess an understanding of equestrian sports.

Other general skills needed by candidates include:

* A commitment to the organisation’s identity, purpose and values and to New Zealand equestrian in general;
* Empathy with the volunteers that are vital to the running of Pony Club;
* Leadership and influencing skills, and the ability to contribute effectively to the Board and committees and communicate effectively with stakeholders at all levels;
* Understand and accept the legal duties of a Board member of a non-profit organisation;
* Understanding of the purposes of corporate governance and management, the differences and relationships between them and frameworks for assurance and accountability.

For further information, you are welcome to contact Wendy Lansdown NZPCA Board Chair on 06 374 2767 or lansdownwendy@gmail.com

Applications open 5 September and will close Friday 6 October 2017.

Nomination Forms will be available on the NZPCA website at: www.nzpca.org

NZPCA Constitution, which contains information concerning duties of Board Members, eligibility and ineligibility criteria and the role of the Board Appointments Panel in the appointment process, is also available on the NZPCA website at: www.sportsground.co.nz/files/site/202/95/Pdf/130806140752KNKMQBDI.pdf

NZPCA Constitution (Rule 19.1) sets out the duties of each Board Member as follows:

a) at all times act in good faith and in the best interests of NZPCA;

 b) exercise the powers of the Board for proper purposes;

 c) act, and ensure NZPCA acts, in accordance with this Constitution and its Regulations;

 d) not agree to, nor cause or allow, the activities of NZPCA to be carried on in a manner likely to create a substantial risk of serious loss to NZPCA’s creditors;

 e) not agree to NZPCA incurring any obligations unless the Board Member believes at that time on reasonable grounds that NZPCA will be able to perform the obligations when it is required to do so;

 f) exercise the care, diligence and skill that a reasonable Board Member would exercise in the same circumstances;

g) disclose to the Board the nature and extent of any interest in a transaction or proposed transaction as soon as the Board Member becomes aware of the fact that s/he has such interest. (For the purposes of this Rule, an interest in a transaction or proposed transaction shall have the same meaning as defined in section 139(1) of the Companies Act 1993, or any equivalent provision under any replacement legislation, such interest shall also be recorded on the Board’s interests register);

 h) take such other steps as determined by the Board in respect of any interest specified in Rule 19.1g, which may include, without limitation, abstaining from deliberations and/or any vote regarding such interest;

 i) not disclose information that the Board Member would not otherwise have available other than in his/her capacity as a Board Member, to any person, or make use of or act on the information except: I. as agreed by the Board for the purposes of NZPCA; II. as required by law; or III. to persons, or for reasons identical to those specified in sections 145(2) and 145(3) of the Companies Act 1993;

 j) make reasonable efforts to attend all Board Meetings and General Meetings of NZPCA;

 k) use their best efforts to consult widely with Members and others in the NZPCA community to keep abreast of the issues facing them provided that this Rule shall not waive the duty of confidentiality in respect of information disclosed to them as Board Members under Rule 19.1i; and

 l) participate in an annual review of the Board’s performance.

NZPCA Constitution (Rule 18.4) sets out the eligibility and ineligibility criteria for Board Members:

A person seeking appointment, election, or to remain in office as a Board Member shall be eligible to do so whether or not they are a Member of NZPCA, an Area, Club or Branch, provided they are a New Zealand Citizen or Resident. The following persons shall not be eligible for appointment, election, or to remain in office as a Board Member:

a) Other Position: a person who: I. holds a position as an office bearer of NZPCA (including the President or Vice President); or II. is an employee of, or contractor to, NZPCA, an Area, a Club, or a Branch.

 b) Bankrupt: a person who is an undischarged bankrupt or is subject to a condition not yet fulfilled or any order under the Insolvency Act 1967, or any equivalent provisions under any previous or replacement legislation.

 c) Under 18 Years: a person who is under the age of 18 years.

 d) Dishonesty Offences: a person who has been convicted of a crime involving dishonesty (within the meaning of section 2(1) of the Crimes Act 1961) and has been sentenced for that crime within the last seven (7) years.

 e) Conviction: a person who has been convicted of any offence punishable by a term of imprisonment of two (2) or more years (whether or not a term of imprisonment is imposed) unless that person has obtained a pardon or has served the sentence imposed on them.

 f) Disqualified Director: a person who is prohibited from being a director or promoter of, or being concerned or taking part in, the management of, an incorporated or unincorporated body under the Companies Act 1993, Securities Act 1978, the Securities Markets Act 1988, the Takeovers Act 1993, or from being an officer of a charitable entity under the Charities Act 2005.

 g) Property Order: a person who is subject to a property order made that the person is lacking in competence to manage their own affairs under the Protection of Personal and Property Rights Act 1988, or whose property is managed by a trustee corporation under section 32 of the Protection of Personal and Property Rights Act 1988.